

EXAMINATION POLICY



Lakireddy Bali Reddy College of Engineering
(Autonomous)

Mylavaram – 521230

1. Preamble

Lakireddy Bali Reddy College of Engineering is committed to maintaining a fair, transparent, reliable, and outcome-based examination system that ensures the accurate evaluation of student learning and academic achievement.

The examination system is designed in accordance with the Outcome-Based Education (OBE) framework recommended by the National Board of Accreditation and the quality assurance principles of the National Assessment and Accreditation Council.

The policy ensures that assessment practices effectively measure Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs) while promoting academic integrity and continuous improvement.

2. Objectives of the Examination Policy

The examination policy aims to:

1. Ensure fair, transparent, and unbiased evaluation of student performance.
2. Implement continuous and comprehensive assessment of student learning.
3. Align assessment methods with Outcome-Based Education (OBE) practices.
4. Provide timely feedback to students to improve learning outcomes.
5. Maintain confidentiality and integrity in the examination process.
6. Ensure compliance with accreditation requirements of NBA and NAAC.

3. Examination System Structure

The evaluation system at LBRCE consists of:

1. Continuous Internal Evaluation (CIE)
2. Semester End Examination (SEE)

Component	Typical Weightage
Continuous Internal Evaluation	30%
Semester End Examination	70%

The combination ensures continuous monitoring of student learning and comprehensive assessment.

4. Continuous Internal Evaluation (CIE)

CIE is conducted by the respective departments and includes:

- Mid-term examinations
- Assignments
- Tutorials / problem-solving sessions
- Quizzes
- Laboratory performance
- Mini projects
- Seminar presentations

Purpose

- Assess conceptual understanding
- Encourage continuous learning
- Evaluate practical and analytical skills

Faculty maintain CIE records and CO attainment reports.

5. Semester End Examination (SEE)

The Controller of Examinations (CoE) office conducts SEE.

Features include:

- Centralized examination schedule
- Standardized question paper pattern
- Coverage of complete syllabus
- Alignment with Bloom's Taxonomy levels
- Confidential handling of question papers

6. Question Paper Preparation and Moderation

To ensure quality:

1. Question papers are prepared by internal/external subject experts.
2. Papers are reviewed by proof readers to ensure:
 - Balanced difficulty level
 - Coverage of syllabus
 - Mapping with Course Outcomes

7. Evaluation Process

Evaluation is carried out following standard procedures:

- Use of valuation schemes and rubrics
- CO-based assessment criteria
- Moderation where necessary
- Secure handling of answer scripts

The evaluation process ensures objectivity, reliability, and fairness.

8. Transparency in Evaluation

LBRCE ensures transparency through:

- Provision for revaluation and recounting
- Feedback to students on performance

Students are encouraged to review their performance to improve academic outcomes.

9. Examination Discipline and Malpractice Prevention

To maintain academic integrity:

- Strict invigilation procedures are followed.
- CCTV surveillance is used in examination halls where applicable.
- Flying squads monitor examinations.

Malpractice cases are reviewed by the Examination Malpractice Committee, and appropriate disciplinary actions are taken as per institutional regulations.

10. Result Processing and Declaration

The examination branch ensures:

- Secure processing of results
- Error verification procedures
- Timely declaration of results through the institutional portal

Students are notified through official communication channels.

11. Outcome-Based Assessment and Analysis

Examination results are analyzed to measure:

- Course Outcome attainment
- Program Outcome attainment
- Student performance trends

The analysis is reviewed by:

- Department Academic Committee
- Internal Quality Assurance Cell (IQAC)

Corrective actions are taken to improve teaching-learning processes.

12. Grievance Redressal Mechanism

Students can address examination-related grievances through a structured process:

1. Course Instructor
2. Head of Department
3. Controller of Examinations
4. Institutional Grievance Committee

All grievances are addressed within a defined timeline.

13. Continuous Quality Improvement

The examination system is periodically reviewed based on:

- Student feedback
- Faculty feedback
- Academic audit observations
- Outcome attainment analysis

Necessary improvements are implemented to strengthen assessment practices.

14. Responsibilities

Controller of Examinations

- Conduct semester examinations and declares the results
- Maintain confidentiality and integrity of the examination process

Departments

- Conduct internal assessments
- Maintain CO attainment records

IQAC

- Monitor evaluation practices
- Ensure compliance with accreditation standards

15. Documentation and Evidence

The following documents are maintained as records:

- Question papers and answer scripts
- Evaluation reports
- CO attainment analysis reports
- Result statistics
- Revaluation records
- Examination committee minutes

These serve as evidence for accreditation, academic audits, and institutional review processes.

Outcome

This examination policy ensures that the assessment system at Lakireddy Bali Reddy College of Engineering

- Follows Outcome-Based Education principles,
- Ensures transparency and fairness,
- Promotes continuous quality improvement, and
- Meets the accreditation expectations of the National Board of Accreditation and the National Assessment and Accreditation Council.

The Institute shall continuously review and update the approved policy and is committed to its implementation.

Policy History:

Version	Approved by	Implementation and Monitoring by
V2.0(Revised)	20 th Meeting of GB held on 31-01-2026	CoE
V1.0(Original)	9 th meeting of GB held on 24-11-2018	